



# **Saltash Town Council**

**Konsel An Dre Essa**



The Guildhall  
12 Lower Fore Street  
Saltash  
PL12 6JX  
Telephone: 01752 844846  
[www.saltash.gov.uk](http://www.saltash.gov.uk)

3 April 2026

Dear Councillor

I write to summon you to the **Meeting of Saltash Town Council** to be held at the Guildhall on **Thursday 9th April 2026 at 7.00 pm.**

The meeting is open to members of the public and press. Any member of the public requiring to put a question to the Town Council must do so by **12 noon the day before the meeting** either by email to [enquiries@saltash.gov.uk](mailto:enquiries@saltash.gov.uk) or via The Guildhall, 12 Lower Fore Street, Saltash PL12 6JX.

Please note if Councillors have any questions on the business to be transacted at this meeting the Clerk must be notified **no later than 12 noon the day before the meeting.**

Yours sincerely,

S Burrows  
Town Clerk / RFO

To:

<b>Essa</b>	<b>Tamar</b>	<b>Trematon</b>
A Ashburn	S Gillies	G McCaw
R Bickford	M Johns	S Miller
J Brady	S Martin	B Samuels
R Bullock (Chairman)	P Nowlan	B Stoyel (Vice-Chairman)
L Mortimore	J Peggs	
P Samuels	J Suter	

## Agenda

1. Health and Safety Announcements.
2. Apologies.
3. Declarations of Interest:
  - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
  - b. The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.
4. Public Questions - A 15-minute period when members of the public may ask questions of the Town Council.

Please note: Any member of the public requiring to put a question to the Town Council must do so by email or via The Guildhall **no later than 12 noon the day before the meeting.**

Members of the public are advised to review the Receiving Public Questions, Representations and Evidence at Meetings document prior to attending the meeting.

5. To receive and approve the Minutes of the Full Town Council Meeting held on 5 March 2026 as a true and correct record. (Pages 6 - 36)
6. To receive and approve the Minutes of the Extraordinary Full Town Council meeting held on 19 March 2026 as a true and correct record. (Pages 37 - 39)
7. To receive and note the minutes of the following Committees and consider any recommendations:
  - a. Policy and Finance Committee held on 10 March 2026; (Pages 40 - 90)
  - b. Planning and Licensing held on 17 March 2026; (Pages 91 - 96)
8. To receive and note the minutes of the Town Vision Sub Committee held on 16 March 2026 and consider any recommendations. (Pages 97 - 101)
9. To receive the Chairman's report and consider any actions and associated expenditure. (Page 102)
10. To receive a report from Community Enterprises PL12 and consider any actions and associated expenditure. (Page 103)
11. To receive the Monthly Crime Figures and consider any actions. (Pages 104 - 105)

12. To receive a report from Community Area Partnerships and consider any actions and associated expenditure. (Pages 106 - 158)
13. To receive an update on the future of the health care in Saltash and consider any actions and associated expenditure. (Pages 159 - 161)
14. To receive a report on behalf of Safer Saltash and consider any actions and associated expenditure.
15. To receive a report from Saltash Chamber of Commerce and consider any actions and associated expenditure.
16. To receive a report from Cornwall Councillors and consider any actions and associated expenditure.
17. To consider Risk Management reports as may be received.
18. Finance:
  - a. To advise the receipts for February 2026; (Page 162)
  - b. To advise the payments for February 2026; (Pages 163 - 165)
  - c. To report urgent and essential works actioned by the Town Clerk under Financial Regulations;
  - d. To note that bank reconciliations up to 28 February 2026 were reviewed as correct by the Chairman of Policy & Finance Committee and the Town Clerk;
  - e. To note that an audit on recent supplier payments was conducted by the Chairman of Policy & Finance in line with the Councils Financial Regulations. It was noted that there are no discrepancies to report.
19. To receive a report on the Town Council committee structure and consider any actions and associated expenditure. (Pages 166 - 171)
20. To receive a report on Town Council policies and procedures and consider any actions and associated expenditure. (Pages 172 - 199)  
**(Pursuant to P&F Held on 05.03.26 minute nr. 325/25/26)**
21. To receive an amendment to Standing Orders and consider any actions. (Page 200)
22. To receive a report on the Past Chairman's Badge and consider any actions and associated expenditure. (Page 201)
23. To receive the Town Council budget and precept setting dates and consider any actions. (Pages 202 - 203)

24. To receive a draft letter to Cornwall Council on the sale of Burraton Field and consider any actions.
25. To receive a report on the tender opening for the Delivery of Professional Youth Work in Saltash and consider any actions and associated expenditure. (Pages 204 - 205)
26. To receive a report on Town Council attendance at events and consider any actions and associated expenditure. (Pages 206 - 210)  
**(Pursuant to FTC held on 15.01.26 minute nr. 312/25/26)**
27. To receive an update on Stagecoach service number 2 and consider any actions. (Pages 211 - 213)
28. To ratify the Town Council's response to the Tamar Tag Administration Fee Consultation. (Pages 214 - 215)
29. To receive Cornwall Council's Cultural Strategy and consider any actions and associated expenditure. (Pages 216 - 235)
30. Public Bodies (Admission to Meetings) Act 1960:  
To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.
31. To consider any items referred from the main part of the agenda.
32. Public Bodies (Admission to Meetings) Act 1960:  
To resolve that the public and press be re-admitted to the meeting.
33. Meet your Councillors: The next scheduled meeting date Saturday 18 April 2026 outside Saltash Heritage Museum, Fore Street.
34. To confirm any press and social media releases associated with any agreed actions and expenditure of the meeting.
35. Date of next meeting: The Annual Meeting of Saltash Town Council to be held on Thursday 7 May at 7:00 p.m.
36. Common Seal:  
I Move to Order that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.